

Dominican Sisters Conference

Roadmap to a Future Stronger and Clearer



The Executive Committee in pursuing their role to identify goals and objectives of the DSC in collaboration with elected leaders and member congregations are putting forth these important directives for moving into 2021 and beyond.

- 1. To facilitate the work of the Elected Leaders vision and action on behalf of apostolic women and associates**
 - a. Engage in conversations regarding our preferred future as Dominicans
 - b. Continue to support and facilitate the work of the Dominican Sisterhood Task Force
- 2. To rebuild the Dominican Sisters Conference and its mission**
 - a. Ignite the energy and involvement of Associates and Sisters of member Congregations in the work to further ongoing Dominican life into the future
 - b. Establish a Robust Communications Plan to include:
 - 1) Website development and management
 - 2) A social media presence
 - 3) In Memoriam for Associates and Sisters
 - 4) Bimonthly newsletter like DomLife
 - 5) UN NGO updates
 - 6) Use of digital technologies to promote the work and mission of the DSC
 - 7) Collaborate with Congregation Communicators
 - c. Cultivate and develop greater collaboration between DSC, DSI, NA Justice Promoters and other Partners in Mission in the U.S. and beyond.
 - d. Provide oversight and planning for the marketing and curating of the Dominican Charism Initiative

Staff Positions needed to fulfill the above work:

- Executive Director full-time paid staff member (in budget)
The Executive Director is the key management leader of the Dominican Sisters Conference. The Executive Director is responsible for overseeing the administration,

programs and strategic plan of the organization. Other key duties include overseeing grants from funders and communication with all members of the Conference.

- UN NGO Representative full-time paid staff member (in budget)

The UN NGO Representative speaks on behalf of the worldwide Dominican Family as an advocate for both human rights and the integrity of Earth at the United Nations, New York. By virtue of a growing relationship with Dominican Sisters International (DSI) in Rome, the representative places particular emphasis on engaging the Dominican Sisters globally in her work.

- Communications/Marketing Coordinator/ Dominican Charism Initiative full time paid staff member (30 hours per week)

The Communicator/Marketing Coordinator will manage the DSC website, social media platforms, and listservs plus the DomLife and In Memoriam Newsletters. She/he will encourage and oversee participation of congregations/institutions and serve as contact for their onsite administrator for Dominican Charism Initiative. She/he will market courses within the Dominican entities and outside plus ensure the collection of fees. She/he will update and/or develop new courses after an 18month to ascertain use, and sustainability.

- Bookkeeper (new part-time contracted service- 20 hours per month)

The Bookkeeper will record financial transactions, maintain financial records, fact check financial data and update financial statements. She/he will ensure accounts are current and accurate, using Quick Books software, spreadsheets and other tools to track and manage data. The Bookkeeper will provide monthly financial reports to the Executive Director and the Executive Committee.

Volunteer Committees

- Associate/Sister Committee

Charged with:

- a) Developing meaningful webinars to engage sisters and associates
 - b) Engaging Sisters and Associates across Congregational lines into conversations on Dominican Life and Mission
 - c) Developing surveys and other interactive platforms/tools to obtain information regarding perceptions of DSC, needs of Sisters and Associates that DSC can meet, ideas on widening possibilities of the role of DSC and other useful information as needed.
- Finance Committee (standing committee in place)
 - Planning Committee (October Leaders Meeting)- (standing committee in place)
 - Elections Committee (standing committee in place)